

COUNCIL AGENDA

To:- The Members of the Staffordshire County Council

Notice is given that the annual meeting of the Staffordshire County Council will be held in the Council Chamber, County Buildings, Stafford at 10.00 am on Thursday, 16 May 2013 to deal with the matters set out on the agenda.

Nick Bell
Chief Executive
8 May 2013

AGENDA

(Note: The meeting will begin with prayers)

PART ONE

General Housekeeping and Declaring an Interest

1. **Election of the Chairman of the Council for the ensuing year**
2. **Apologies for absence (if any)**
3. **Declarations of Interest under Standing Order 16**
4. **Confirmation of the minutes of the Council meeting held on 15 March 2013 (Pages 5 - 12)**
5. **Election of the Vice-Chairman of the Council for the ensuing year**
6. **Correspondence, if any, brought forward by direction of the Chairman**

The Chairman will mention a range of recent items of news which may be of interest to Members

7. **Questions**

Questions to be asked by Members of the County Council of the Leader of the Council, a Cabinet Member, or a Chairman of a non-Scrutiny Committee. The question will be answered by the relevant Member and the Member asking the question may then ask a follow up question which will also be answered

8. **Results of the County Council Elections - 2 May 2013 (Pages 13 - 16)**

To receive an election return showing the names of the candidates elected and the number of seats won by each of the political parties together with the percentage of votes cast.

9. **Members not re-elected (Pages 17 - 18)**

Report of the Chairman of the Council

10. **Appointment of the Leader of the Council**

11. **To set the maximum number of members of the Cabinet**

12. **Statement by the Leader of the Council of the members appointed to the Cabinet (to be circulated at the meeting)**

13. **Proposed Changes to the Constitution**

Reports of the Director of Democracy, Law and Transformation

- a) Proposed Changes to the Constitution Section 10 (Officers) (Pages 19 - 24)
- b) Committee Arrangements (circulated at the meeting) (Pages 25 - 40)

14. **Committee Membership (circulated at the meeting)** (Pages 41 - 44)

To consider the appointment of the members to Committees on the nomination of Group Leaders.

15. **Appointment of Chairmen and Vice-Chairmen of Committees (circulated at the meeting)** (Pages 45 - 46)

16. **Appointment of Members to Outside Bodies 2013/14 (to be circulated at the meeting)**

17. **Stoke-on-Trent and Staffordshire Fire and Rescue Authority Periodic Report of the Chairman on Authority Matters** (Pages 47 - 50)

18. **Petitions**

An opportunity for Members to present and speak on petitions submitted by their constituents

19. **Exclusion of the Public**

The Chairman of the Council will move the following motion so that the County Council can consider confidential business in private:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

Nil

(Note: The County Council Members' Club annual meeting, also in the Council Chamber, will follow immediately after the Council meeting)

NOTICES FOR COUNCILLORS

1. Fire/Bomb Alerts

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

2. Attendance Record

Please sign the Attendance Record Book, which will be located at the top of the main staircase. Please ensure that the book is signed again in the afternoon if you are attending the adjourned Council meeting.

3. Mobile Phones

Please switch off all mobile phones before entering the Council Chamber.

4. Tea/Coffee

Refreshments will be available from 9.30 am.

5. Questions

Questions must be addressed to the Chairman, or to the Leader of the Council or to a Portfolio Holder or to the Chairman of a Committee. Notice in writing of any question must be delivered to the office of the Chief Executive by no later than 1:00 pm on the third working day preceding the Council Meeting i.e. **by not later than 1:00 pm on Monday, 13 May 2013**. All questions and answers will be circulated around the Chamber before the commencement of the meeting. The questioner will be invited to read out his/her question. Similarly, the person responding will read out the reply. The Chairman will then permit the questioner to ask one supplementary question on each question/answer. Only the first 15 questions received by the Director of Law and Democracy before the deadline will be dealt with at the Council meeting. Further information on Questions can be found in Paragraph 8 of Section 11 of the Constitution.

NB. Questions for the County Council meeting on 25 July 2013 must reach the Chief Executive by not later than 1:00 pm on Monday, 22 July 2013.

6. Notices of Motion

A Notice of Motion must reach the Chief Executive nine clear days before the relevant Meeting of the Council, i.e. **by not later than midnight on Monday, 6 May 2013**. Further information on Notices of Motion can be found in Paragraph 11 of Section 11 of the Constitution.

NB. Under the new arrangements approved by the Council on 20 May 2010, Notices of Motion for the County Council meeting on 25 July 2013 must reach the Chief Executive by not later than midnight on Monday, 15 July 2013.

GUIDANCE ON DECLARING DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS - WHAT SHOULD YOU SAY

DEFINITION OF WHAT IS A DISCLOSABLE PECUNIARY INTEREST

A 'Disclosable Pecuniary Interest' is an interest of yourself or your partner, ie your spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners, (but only where you are aware that your partner has the interest) within the following descriptions:

SUBJECT	DESCRIPTION
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from Staffordshire County Council) made or provided within the relevant period in respect of any expenses incurred by you or your partner in connection with you carrying out duties as a member or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you or your partner (or a body in which you or your partner has a beneficial interest) and Staffordshire County Council- (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of Staffordshire County Council
Licences	Any licence (alone or jointly with others) to occupy land in the area of Staffordshire County Council for a month or longer
Corporate Tenancies	Any tenancy where (to your knowledge) (a) the landlord is Staffordshire County Council and (b) the tenant is a body in which you or your partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where- (a) that body (to your knowledge) has a place of business or land in the area of Staffordshire County Council; and (b) either- (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class

WHAT SHOULD YOU SAY?

If you also have a Disclosable Pecuniary Interest you must notify the Chairman of that interest and withdraw from the room when the matter is being discussed.

An example of what you should say

"I have a disclosable pecuniary interest in item number..... on the agenda. The interest is I shall leave the room when that matter is being discussed"

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that disclosable pecuniary interests are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for Full Council but are not actually being considered by Full Council. In particular, some items are mentioned in the Leader's Statement as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the member has an interest is specifically mentioned or discussed at the Council meeting.

Minutes of the County Council Meeting held on 15 March 2013

Present:

Attendance		
John Bernard	Terry Finn	Mike Maryon
Len Bloomer	John Francis	Geoff Morrison
Henry Butter	Bob Fraser	Michael Oates
Frank Chapman	Gill Heath	Ian Parry
Ron Clarke	Mark Heenan	Kath Perry
John Cooper	Derrick Huckfield	John Rowley
Tim Corbett	Christina Jebb	Liz Staples
Pat Corfield	Ivan Jennings	Stephen Sweeney
Peter Davies	Philip Jones	Simon Tagg
Derek Davis, OBE	Mike Lawrence	Steve Tranter
William Day	Ian Lawson	John Wells
Veronica Downes	Frank Lewis, MBE	Alan White
Janet Eagland	Geoff Locke	Mark Winnington
Ray Easton	Robert Marshall	Mike Worthington
Brian Edwards	Geoffrey Martin	

Apologies for absence: Lee Bates, Dylis Cornes, Matthew Ellis, Phil Jones, Kathy Lamb, Mary Maxfield, David Nixon, Jeremy Oates, Neal Podmore, Robert Reade and Rex Roberts, OBE

PART ONE

50. County Councillor Rex Roberts OBE

The Chairman informed Members of Mr Robert's continuing absence from Council meetings due to ill health.

RESOLVED – That in light of Mr Rex Robert's continuing ill health, and for the purposes of section 85 of the Local Government Act 1972, his continuing absence from Council meetings be authorised until 2 May 2013.

51. Confirmation of the minutes of the Council meeting held on 15 February 2013

RESOLVED – That, subject to paragraph no. 49 being amended to read as follows, the minutes of the meeting of the Council held on 15 February 2013 be confirmed:

“Mrs Bayliss presented a petition from local residents seeking the introduction of traffic calming measure along Mill Lane and Forge Lane, Little Aston.”

52. Chairman's Correspondence

Former County Councillor Donald Mole

Members were informed of the death, on 5 February 2013, of former County Councillor Don Mole who represented the Leek North County Electoral Division.

Mr Mole was a Member of the County Council between 1980 and 1985 and again between 1989 and 2005. He was Chairman of the County Council from May 2001 until May 2003.

Several Members paid tribute to the contribution made by Mr Mole during the time he was a Member of the County Council.

LGIU C'Ilr Awards - Partnership Achievement of the Year

The Chairman informed Members that Philip Atkins, Leader of the County Council, along with Brian Edwards, Leader of South Staffordshire Council, and Roger Lawrence, Leader of Wolverhampton City Council, had been awarded the "Partnership Achievement of the Year" Award at the recent LGIU (Local Government Information Unit) Awards in recognition of their work in relation to the i54 project.

Members extended their congratulations to Mr Atkins and Mr Edwards on their success in winning the award.

Retiring Members

The Chairman reported that the following Members had indicated their intention not to seek re-election at the County Council elections in May 2013 and would thus be retiring from the Authority:

- Lee Bates – Watling South (Tamworth) 2009 - 2013
- Erica Bayliss – Lichfield Rural South (Lichfield) 1985 - 2013
- Henry Butter – Eccleshall (Stafford) 1988 - 2013
- Veronica Downes – Penkridge (South Staffordshire) 2005 - 2013
- Ray Easton – Brereton and Ravenhill (Cannock Chase) 2009 - 2013
- Matthew Ellis – Lichfield Rural East (Lichfield) 2005 - 2013
- Mark Heenan – Stafford Central (Stafford) 2009 - 2013
- Phil Jones – Hednesford and Rawsley (Cannock Chase) 2009 - 2013
- Kathy Lamb – Burton Tower (East Staffordshire) 2009 - 2013
- Frank Lewis – Lichfield Rural West (Lichfield) 1977 - 2013
- Mike Maryon – Cheadle and Checkley (Staffordshire Moorlands) 2006 - 2013
- Mary Maxfield – Kidsgrove and Talke (Newcastle-under-Lyme) 2009 – 2013
- Neal Podmore – Leek South (Staffordshire Moorlands) 2012 - 2013
- Robert Reade – Wombourne (South Staffordshire) 2009 - 2013
- Rex Roberts – Brewood (South Staffordshire) 1970 - 2013
- John Wells – Watling North (Tamworth) 2009 - 2013

The Chairman, the political group leaders and Mr Parry thanked their fellow Members for the contribution they had made to the work of the Authority during their time in office.

Charity Spring Ball

The Chairman informed Members that he was to host a Charity Spring Ball in the Ingestre Suite at the County Showground, Stafford on Friday, 19 April 2013 at 7:00 pm. The Ball was in aid of a fund to offer support to those young people leaving care who wished to enter higher education and to disabled children who were gifted or talented in sport. Tickets for the Ball were available from the Civic Office

53. Statement of the Leader of the Council

The Leader of the Council presented a Statement outlining his recent work and an overview of decisions taken by the Cabinet (and Portfolio Holders) since the previous meeting of the Council.

Independent Futures

(Paragraph 1.2 of the Statement)

Several members spoke in support of the Independent Futures initiative which provided for the introduction of an assessment and brokerage service to improve the outcomes for disabled people of all ages within Staffordshire. Mr Worthington indicated that the proposals had received the support of the Safeguarding and Public Protection Select Committee

The Leader responded by indicating that the initiative, along with the Council's Strategy for Disabled People, showed how the Council was working to improve the lives of Staffordshire residents through innovation.

A Volunteering Strategy for Staffordshire

(Paragraph 2.1 of the Statement)

Mr Chapman informed the Council that he had the pleasure of being one of the judges for the Volunteer Staffordshire Awards 2013 which recognised the tireless work of volunteers in supporting the community. The Awards ceremony took place at St George's Park FA Centre in Burton-upon-Trent and Mr Chapman expressed his thanks to Mr Corfield and to the officers involved in organising the event.

Several Members commented on the invaluable contribution made by volunteers in helping to improve life for people across Staffordshire. Mrs Jebb also spoke about the need to improve the support offered by the County Council to volunteers through, for example, the provision of professional advice.

Mr Corfield responded by thanking Members for their comments. He also stressed the important and vital role played by volunteers in society.

2012/13 Quarter 3 Performance and Finance Report

(Paragraph 3.1 of the Statement)

In response to a question from Mr White, the Leader of the Council outlined a number of matters highlighted in the 2012/13 Quarter 3 Performance and Finance Report including:

- The development of the i54 site in South Staffordshire and Redhill Employment site in Stafford.
- The percentage of roads in Staffordshire which were gritted being higher than the national average.
- The development of the new Waste to Resources (W2R) plant at Four Ashes.
- New and innovative ways of working.
- Joint working with the Health Authority.
- Staffordshire having the lowest Council Tax of all Shire Authorities in England.
- The level of savings achieved by the Authority over the past five years.

Cabinet Member Delegated Decisions

(Paragraph 3.2 of the Statement)

Mr Morrison expressed his support for the decision to Close Steeple View Day Centre following a decline in the number of people using the facility. He also extended his thanks to the Cabinet Member for Adults Wellbeing for the consultation that had taken place prior to the Centre's closure and for the support given to the affected service users in finding alternative provision.

Mrs Heath stated that she welcomed the news that three of the Council's farms had recently been let on new business tenancies and she extended her best wishes to the new tenants.

Forward Plan

(Paragraph 3.3 of the Statement)

In response to a question from a Member, the Leader of the Council stated that there was no truth in the rumour that the County Council had plans to increase Council Tax by 8% following the elections in May. He added that any proposal to increase Council Tax above 2% would require a referendum and that, over the past four years there had been a reduction in the level of Council tax in real terms.

Wave 2 City Deals

(Paragraph 3.4 of the Statement)

Mr Francis welcomed the recent announcement that Staffordshire County Council, in partnership with Stoke-on-Trent City Council and the Local Enterprise Partnership, had been successful in getting through to the next stage of the City Deal process launched by the government. The Leader of the Council thanked Mr Francis for his comments and indicated that the government was impressed with the ambition of the expression of interest for the *Powerhouse central* concept making Staffordshire the key European centre for research and manufacturing of advanced materials, including ceramics, metals and polymers, thriving alongside other businesses and growth sectors in the region.

i54

(Paragraph 3.5 of the Statement)

Mr Edwards welcomed the recent announcement of Jaguar Land Rover's plans to extend their manufacturing facility at i54 creating up to a further 700 jobs in addition to the proposed 750 announced in 2011. He also paid tribute to those Members and Officers from the County Council who had been involved in the negotiations with JLR which culminated in the company's decision to choose the i54 site for their new engine plant.

The Chairman and Mr Adams referred to the other initiatives promoted by the County Council aimed at retaining and attracting employment opportunities in Staffordshire such as the Small Business Loan Scheme and the investment in employment sites such as Redhill. Mr Adams added that it was the Council's aim to create 30,000 new jobs in the County over the next ten years. Mr Marshall referred to increase in house prices in some areas of the County and indicated that this showed that the area was becoming a "magnet" for skilled people.

RESOLVED – That the Statement of the Leader of the Council be received.

54. Questions

The Chairman reported that there were no Questions under Standing Order No 8 on this occasion.

55. Recommendations of the Council

(i) Treasury Management, Annual Investment and Minimum Revenue Provision Strategies 2013/14

Members were informed that the management of the County Council's cash flows and borrowing had a significant impact on the budget. The Cabinet, at their meeting on 16 January 2013, approved the proposed strategies for the 2013/14 financial year. Adoption of the Annual Investment Strategy (AIS) and the adoption of the Minimum Revenue Provision policy were however, matters that were reserved for the Full Council to determine.

Mr P.E. Jones indicated that the Assets and Budget Select Committee had scrutinised this matter and were of the view that the strategies were soundly based.

RESOLVED – That, in accordance with the regulations:

(a) The Annual Investment Strategy (AIS) 2013/14 as described in paragraphs 35 to 85 and as detailed in Appendices 2, 3 and 5 of the report considered by the Cabinet (attached) be adopted.

(b) That the Minimum Revenue Provision (MRP) policy 2013/14 as summarised in paragraphs 125 to 127; and as set out in full at Appendix 9 to the report considered by the Cabinet (attached), be adopted.

(ii) Members' Allowance Scheme – Independent Remuneration Panel Report

Members were informed that the County Council was required to establish and maintain an Independent Remuneration Panel to provide advice and recommendations to the Council on its Members' Allowances Scheme. Any decisions on the nature and level of allowances were a matter for the full Council, but the Council must have regard to any recommendations submitted by the Independent Remuneration Panel before establishing or amending the Members' Allowances Scheme. The Independent Remuneration Panel's report of March 2013, including recommendations on the Members' Allowances Scheme for 2013/14 had been circulated to all Members and copies had been placed in the group rooms and the Members' library.

RESOLVED – (a) That the recommendations of the Independent Remuneration Panel be approved

(b) That Members' Allowances be frozen for the 2013/14 Municipal Year at the 2008/09 rate (i.e. a basic allowance of £8,933).

(c) That the period of office for Ray Betteridge, Jane Landick, Gerald Griffin and Ian Starkie as members of the Independent Remuneration Panel be extended for a further period of 12 months to 31 March 2014.

(iii) Staffordshire and Stoke-on-Trent Joint Waste Local Plan 2010 – 2026

Members were informed that the County Council had worked jointly with Stoke-on-Trent City Council to prepare the Staffordshire and Stoke-on-Trent Joint Waste Local Plan 2010 – 2026. The new policies in the Plan would guide the Councils in determining planning applications for the development of waste management facilities up to 2026. The Plan would replace the policies in the Staffordshire and Stoke-on-Trent Waste Local Plan 1998 – 2011 adopted in 2003. The Plan would also meet requirements to ensure compliance with the EU Waste Framework Directive. The Joint Waste Local Plan was submitted to the Secretary of State on 20 January 2012 and was subject to examination by an independent Planning Inspector. Main modifications and minor changes (endorsed by the County Council Planning Committee in August 2012, approved by the City Council Cabinet in August 2012 and the County Council Cabinet in September 2012, and consulted on during October and November 2012) were submitted to the Planning Inspector in January 2013 for consideration alongside the submitted Plan. On 4 February 2013, the Councils received the Planning Inspector's report which concluded that with the main modifications proposed by the Councils, the Joint Waste Local Plan was sound, legally compliant and capable of adoption.

Mr Winnington informed the Council that, on 6 March 2013, a letter was received from solicitors acting for an individual who very actively participated in the examination process throughout. The letter alleged that the Plan was legally flawed as too much reliance had been placed on certain documents and proper consultation had not taken place and therefore it should be withdrawn, otherwise a challenge would be considered under s113 Planning and Compulsory Purchase Act 2004. However the County Council's QC had advised that the allegations were completely without merit and that the adoption of the Plan should go ahead.

Mr Davis moved and Mr Huckfield seconded the following amendment:

“That consideration of paragraphs five and six of the report be deferred until the next meeting of the County Council to allow more time to consider the possible legal challenge.”

Mr P. Davies indicated that the Planning Committee had also considered the letter alleging that the Plan was flawed but were of the view that there was no reason to defer the adoption of the Plan.

The Monitoring Officer informed the Council that the issues raised in the letter were not new and had been dealt with during the examination into the Plan. He also indicated that it was not considered necessary to defer the adoption of the Plan to allow more time to consider the legal issues that had been raised.

Following a vote, the Chairman declared the amendment lost.

Mr Winnington extended his thanks to the Council's Commissioner for the Sustainable County (Mr I Benson) and his colleagues for their work in producing the Joint Waste Local Plan.

RESOLVED – That the Staffordshire and Stoke-on-Trent Waste Local Plan 2010 – 2026 be adopted with the main modifications and minor changes as recommended by the Inspector in accordance with section 23 of the Planning and Compulsory Purchase Act 2004 and made available in accordance with Regulations 26 and 35 of the Town and Country Planning (Local Development) (England) Regulations 2012.

56. Proposed Changes to the Constitution - Transfer of Public Health to the County Council and Establishment of the Health and Wellbeing Board

The Council considered a report of the Director of Democracy, Law and Transformation recommending changes to the Council's Constitution in respect of:-

- The transfer of public health to local government under the Health and Social Care Act 2012 (Sections 10 and 11 of the Constitution)
- The establishment of the Health and Wellbeing Board (Section 10 of the Constitution)

Mr Marshall informed Members that the transfer of public health to local government was a bid opportunity for the County Council to improve the health and wellbeing of people in Staffordshire.

RESOLVED – (a) That the proposed amendments to the relevant sections of the Council's Constitution (as set out in the report) be adopted.

(b) That the Constitution, as revised, be approved.

57. Report of the Chairman of the Stoke-on-Trent and Staffordshire Fire and Rescue Authority

In presenting the report, Mr Bloomer outlined some of the successes of the Fire and Rescue Authority over the past few years including the construction of ten new Community Fire Stations under PFI1 and the proposal to build a further 11 new stations under PFI2.

RESOLVED – That the Periodic Report of the Stoke-on-Trent and Staffordshire Fire and Rescue Authority be received.

58. Report of the Chairman of the Staffordshire Police and Crime Panel (report to follow)

In presenting the report, Mr Chapman gave a brief overview of the role of the Panel. He also extended his thanks to John Tradewell, Julie Plant and Helen Phillips for the support they had provided to the Panel.

RESOLVED – That the Report of the Chairman of the Staffordshire Police and Crime Panel be received.

59. Petitions

Arriva Bus Service 7/7A

Mrs Eagland presented a petition from residents of Alrewas and the surrounding area seeking improvements to bus service 7/7A operated by Arriva.

Pedestrian Crossing on the A527

Mr Lawson presented a petition from residents of Biddulph and the surrounding area seeking an upgrade to the pedestrian crossing adjacent to the Biddulph Arms Public House on the A527.

Chairman

COUNTY COUNCIL – 16 MAY 2013

**Results of the Staffordshire County Council Elections –
Thursday, 2 May 2013**

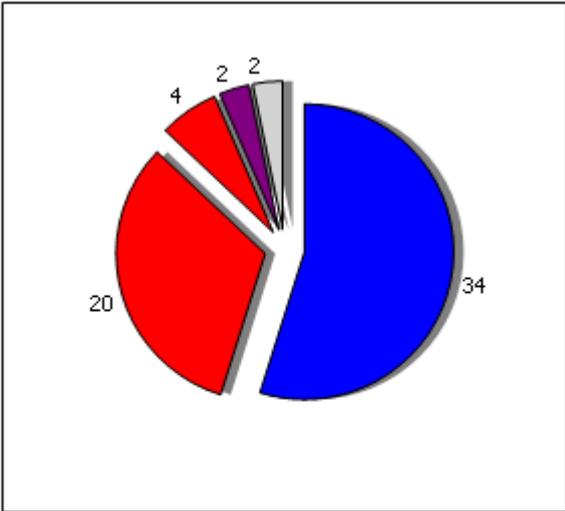
Links to full results:

- [Staffordshire County Council Elections - detailed results for Divisions](#)

Election results by party

Party name	Seats won	% of votes
Conservative	34	36%
Labour	20	27%
Labour and Co-operative Party	4	3%
UK Independence Party	2	24%
Independent	2	4%
Liberal Democrats	0	4%
Green	0	< 1%
Moorlands Democratic Alliance	0	< 1%
Trade Unionists and Socialists Against Cuts	0	< 1%
Independent Libertarian Network	0	< 1%
	0	< 1%
British National Party	0	< 1%
The Official Monster Raving Loony Party	0	< 1%
Turnout:		30%

Share of newly won seats



Election summary for Divisions

Divisions	Elected candidates	Elected party or parties
Cannock Chase - Brereton and Ravenhill	Alan Dudson	 Labour
Cannock Chase - Cannock Town Centre	Alison Joy Spicer	 Labour
Cannock Chase - Cannock Villages	Diane Todd	 Labour
Cannock Chase - Chads Moor	Derek Davis, OBE	 Labour and Co-operative Party
Cannock Chase - Etchingill and Heath	Geoffrey Martin	 Conservative
Cannock Chase - Hednesford and Rawsley	George Adamson	 Labour
	Christine Mitchell	 Labour
East Staffordshire - Burton Tower	Conor Wileman	 Conservative
East Staffordshire - Burton Town	Ron Clarke	 Labour
East Staffordshire - Burton Trent	Peter Davies	 Labour
East Staffordshire - Dove	Bob Fraser	 Conservative
East Staffordshire - Horninglow and Stretton	Shelagh McKiernan	 Labour
East Staffordshire - Needwood Forest	Tim Corbett	 Conservative
East Staffordshire - Uttoxeter Rural	Philip Atkins	 Conservative
East Staffordshire - Uttoxeter Town	Geoff Morrison	 Conservative
Lichfield - Burntwood North	Susan Woodward	 Labour and Co-operative Party
Lichfield - Burntwood South	Jeffrey Sheriff	 UK Independence Party
Lichfield - Lichfield City North	Caroline Brigid Therese Wood	 Labour
Lichfield - Lichfield City South	Terry Finn	 Conservative
Lichfield - Lichfield Rural East	Alan White	 Conservative
Lichfield - Lichfield Rural North	Janet Eagland	 Conservative
Lichfield - Lichfield Rural South	David Stratford Smith	 Conservative
Lichfield - Lichfield Rural West	Martyn Clive Tittley	 Conservative
Newcastle - Audley and Chesterton	Mrs. Ann Beech	 Labour
Newcastle - Bradwell, Porthill and Wolstanton	Sandra Hambleton	 Labour

Newcastle - Keele, Knutton and Silverdale	Derrick Huckfield	 UK Independence Party
Newcastle - Kidsgrove	Margaret Astle	 Labour
Newcastle - May Bank and Cross Heath	Mark Joseph Olszewski	 Labour
Newcastle - Newcastle Rural	David Leslie Loades	 Conservative
Newcastle - Newcastle South	Stephen Sweeney	 Conservative
Newcastle - Talke and Red Street	John William Taylor	 Labour
Newcastle - Westlands and Thistleberry	Simon Tagg	 Conservative
South Staffordshire - Brewood	Mark Edward Sutton	 Conservative
South Staffordshire - Cheslyn Hay, Essington and Great Wyrley	Mike Lawrence	 Conservative
	Kath Perry	 Conservative
South Staffordshire - Codsall	Robert Marshall	 Conservative
South Staffordshire - Kinver	Brian Edwards	 Conservative
South Staffordshire - Penkridge	David John Williams	 Conservative
South Staffordshire - Perton	Keith James	 Conservative
South Staffordshire - Wombourne	Mike Davies	 Conservative
Stafford - Eccleshall	Frank Chapman	 Conservative
Stafford - Gnosall and Doxey	Mark Winnington	 Conservative
Stafford - Stafford Central	Maureen Compton	 Labour
Stafford - Stafford North	Ian Hollinshead	 Labour and Co-operative Party
Stafford - Stafford South East	John Francis	 Conservative
Stafford - Stafford Trent Valley	Len Bloomer	 Conservative
Stafford - Stafford West	Trish Rowlands	 Labour and Co-operative Party
Stafford - Stone Rural	Ian Parry	 Conservative
Stafford - Stone Urban	Philip Ezra Jones	 Conservative
Staffordshire Moorlands - Biddulph North	Ian Lawson	 Conservative
Staffordshire Moorlands - Biddulph South and Endon	Kevin James Jackson	 Labour
Staffordshire Moorlands - Caverswall	William Day	 Independent
Staffordshire Moorlands - Cheadle and Checkley	Mark Anthony Deaville	 Conservative
Staffordshire Moorlands - Churnet Valley	Mike Worthington	 Conservative
Staffordshire Moorlands - Leek Rural	Gill Heath	 Conservative

Staffordshire Moorlands - Leek South	Charlotte Jean Scott Atkins	 Labour
Tamworth - Amington	Sheree Peaple	 Labour
Tamworth - Bolebridge	Carol Dean	 Labour
Tamworth - Perrycrofts	Ben Adams	 Conservative
Tamworth - Stonydelph	Chris Cooke	 Independent
Tamworth - Watling North	Mr Brian Jenkins	 Labour
Tamworth - Watling South	Michael Greatorex	 Conservative

COUNTY COUNCIL – 16 MAY 2013

Report of the Chairman of the Council

Members not re-elected

1. Recommendation

1.1. That the Members named below be thanked for the valuable contribution they have made to the work of the Authority during their term(s) of office.

2. Why is it coming here – what decisions are required?

2.1. To inform the Council of the names of the Members who were not re-elected to the Authority at the elections on 2 May 2013.

3. Background

3.1 The following members were not re-elected at the County Council elections on 2 May 2013:

- Paul Atkins – 2009 – 2013 - Burntwood South (Lichfield)
- Ray Barron – 2009 – 2013 - Stafford North (Stafford)
- John Bernard – 2009 – 2013 - Hednesford and Rawnsley (Cannock Chase)
- John Cooper – 2009 – 2013 - Wolstanton (Newcastle)
- Pat Corfield - 2009 – 2013 - Cannock Town Centre (Cannock Chase)
- Dylis Cornes – 2009 – 2013 - Audley and Chesterton (Newcastle)
- Christina Jebb – 1989 – 2013 - Biddulph South and Endon (Staffordshire Moorlands)
- Ivan Jennings – 2009 – 2013 - Stafford West (Stafford)
- Geoffrey Locke – 2009 – 2013 - Kidsgrove and Talke (Newcastle)
- David Nixon – 2001 – 2005 and 2009 – 2013 - Cross Heath and Silverdale (Newcastle)
- Jeremy Oates – 2009 – 2013 - Amington (Tamworth)
- Michael Oates - 2009 – 2013 - Bolebridge (Tamworth)
- John Rowley - 2009 – 2013 - Cannock Villages (Cannock Chase)
- Liz Staples – 2009 – 2013 - Horninglow and Stretton (East Staffordshire)
- Steve Tranter – 2009 – 2013 - Burntwood North (Lichfield)

4. Resource Implications - There are no direct resource implications arising from this report.

5. Equal Opportunity Implications – There are no direct equality implications arising from this report.

Annual Council – 16 May 2013

Proposed Amendment to the Constitution Section 10 (Officers)

1. Recommendations

1.1 That Council approve the new Scheme of Delegation to the Director for People and Deputy Chief Executive, as shown at Appendix 2 ;

1.2 That the Constitution, as revised, be approved.

2. Report of the Director of Democracy, Law and Transformation

2.1 New Scheme of Delegation for the Director for People and Deputy Chief Executive - Annual Council in May 2011 approved a new Scheme of Delegation to Officers drawn up to facilitate the then new operating model adopted by the County Council. At that time I reported that a new scheme for the Director for People and Deputy Chief Executive would be submitted for approval on completion of the integration of social care and health services. Since then there have been further changes to the method of service provision in PEOPLE most notably the setting up of the Joint Venture Company, Entrust for the provision of support services to schools and academies.

2.2. In consultation with the Director for People and Deputy Chief Executive a new scheme has been drawn up which more clearly sets out existing delegations in order to better define the operational and decision making powers required by the him to deliver the Council's plans. A copy of that draft scheme is attached for approval (see Appendix 2).

Appendix 1

Equalities implications:

None

Legal implications:

None

Resource and Value for money implications:

None

Risk implications:

It is important that the Council reviews its Constitution regularly to ensure that it remains fit for purpose.

Author's Name: Julie Plant (Tel: 276135, Room 5 County Buildings.

TABLE 9

**DELEGATIONS TO THE DIRECTOR FOR PEOPLE AND DEPUTY CHIEF
EXECUTIVE**

No.	Delegation	
1	Under Section 6 of the Local Authority Social Services Act 1970 to be the Council's appointed Director of Adult Social Services and to be accountable for the delivery of local authority services functions listed in Schedule 1 of that Act (as amended).	CABINET
2	To be the Council's appointed Director of Children's Services in accordance with Section 18(1) of the Children's Act 2004, with responsibility for the discharge of the local authority's education and children's social services functions as set out in section 18(2) of that Act.	CABINET
3	In accordance with the provisions of the National Health Service Act 2006 to undertake joint collaborative action, as appropriate, with the National Health Service and other partner organisations for the planning and provision of jointly operated services within the County Council's area, including the development of Co-operation Agreements and Partnership Agreements for joint working arrangements.	CABINET
4	To be responsible for functions exercisable on behalf of an NHS body so far as it relates to adults, children and young people.	CABINET
5	To be accountable for assessing local needs and ensuring availability and delivery of a full range of adult social services.	CABINET
6	To be responsible for safeguarding vulnerable adults and children	CABINET
7	To implement or determine, subject to any right of review or appeal which may apply, all matters concerning the provision of mental health services including acceptance and exercise of guardianships and receivership under the Mental Health Act 2007.	CABINET
8	To implement or determine, subject to any right of review or appeal which may apply, all matters concerning the provision of services provided under the Mental Capacity Act 2005.	CABINET

9	To formally approve and authorise Mental Health Professionals who are eligible and qualified to be considered as Approved Mental Health Practitioners.	CABINET
10	To set and vary rates for providers of all forms of social care in consultation with the Director of Finance and Resources.	CABINET
11	To provide, operate, commission and vary payments to external providers in respect of services arranged for Adult's and Children's care.	CABINET
12	To meet the requirements as set down by regulatory bodies in relation to the operation of services within Adult's Services and Children's Services.	CABINET
13	To protect and promote the welfare of vulnerable young adults including vulnerable young people moving into adulthood and gypsies and travellers.	CABINET
14	To co-ordinate the transition of service provision for children who will require services in adulthood.	CABINET
15	To meet the requirements as set down by regulatory bodies in relation to the employment , registration and training of all registerable staff.	CABINET
16	To produce, in consultation with the Director for Public Health, the Joint Strategic Needs Assessment pursuant to the Council's responsibilities set out in Section 116 Local Government and Public Involvement in health Act 2007 for Health and Social Care needs.	CABINET
17	To develop with partners a Joint Health and Wellbeing Strategy for the Council's area	CABINET
18	To lead and coordinate the Staffordshire and Stoke-on-Trent Safeguarding Vulnerable Adults Partnership and the Staffordshire Safeguarding Children's Board in accordance with legislation and guidance.	CABINET
19	To appoint Proper Officers for Social Services functions.	CABINET
20	To be responsible for the functions conferred on or exercisable by the Local Authority in its capacity as a local education authority particularly: (1) it's strategic duties under the Education and Inspections Act 2006 to promote: <ul style="list-style-type: none"> • Choice • Diversity 	CABINET

	<ul style="list-style-type: none"> • High standards • The fulfilment of every child's educational potential <p>(2) it's responsibilities under the Education Act 1996 to:</p> <ul style="list-style-type: none"> • Secure School Places • Secure excellence in education, promoting high standards and fulfilment of potential <p>(3) it's responsibilities under the Education Act 1996 or any subsequent legislation in relation to the provision of education for children and young people with Special Educational Needs</p>	
21	To be the Lead Strategic Commissioner for EnTrust and any other partnership or joint working relationships entered into by the local authority in relation to the provision of education services (Authority to be delegated to the Commissioner for Learning and Skills)	CABINET
22	To ensure compliance with the local authority's statutory responsibilities in relation to Raising the Participation Age (RPA)	CABINET
23	To ensure compliance with the requirements of the Department for Education In relation to the preparation and submission of budgetary and other data in relation to education, children's social services and youth service functions; the format of such data to be compliant with the Department for Education CCIS (Client caseload Information System).	CABINET
24	To licence the employment of children under Part II of the Children and Young Persons Act 1933 and Bylaws made under that part, and Part II of the Children and Young Persons Act 1963.	COUNCIL
25	To be responsible for social services functions as they relate to children within the meaning of the Local Authority Social Services Act 1970.	CABINET
26	To be responsible for functions relating to persons leaving care	CABINET
27	To be responsible for functions in respect of: <ul style="list-style-type: none"> • co-operation to improve well-being with partner agencies; • multi agency arrangements to safeguard and promote welfare; • information databases; • the Children and Young People and Families Strategic Partnership of the Health and Wellbeing Board 	CABINET
28	To be responsible for functions in respect of the	CABINET

	improvement of young people's well-being; provision of childcare ; information, advice, and assistance and training to child care providers	
29	To be responsible for such other functions conferred on or exercisable by the authority as may be prescribed by the secretary of State by regulations.	CABINET
30	To manage the local authority's children's services with professional responsibility and accountability for their effectiveness, availability and value for money.	CABINET
31	To safeguard and promote the welfare of children	CABINET
32	To meet all requirements set down for the provision of Youth Offending Services in Staffordshire	CABINET
33	To exercise the Council's duties and responsibilities under the Crime and Disorder Act 1998 and ensure that crime and disorder implications of the council's decisions are properly considered.	CABINET
34	In conjunction with the Office of the Police and Crime Commissioner for Staffordshire to support and develop the County's Police and Crime Plan	CABINET
35	To ensure that the Council effectively fulfils its roles and responsibilities under the Civil Contingencies Act 2004 including acting as Chairman of Staffordshire's Prevent Group	CABINET
36	To fulfil the Council's duty to cooperate with Multi Agency Public Protection Arrangements (MAPPA)	CABINET

County Council – 16 May 2013

Proposed Changes to the Constitution – Committee Arrangements

Recommendations

1. That the Council be recommended to make the amendments to the Constitution as outlined in this report.
2. That the Constitution is amended to reflect changes to Cabinet titles and the Shadow Cabinet with Cabinet responsibilities being determined by the Leader following Full Council.
3. That authority is given to the Political Group Leaders to agree membership of the All Party Member Groups following Full Council.
4. That the powers of Health Scrutiny be discharged by the Healthy Staffordshire Select Committee.
5. That the Safe and Strong Communities Select Committee becomes the Council's statutory crime and disorder panel.
6. That the Director for Democracy, Law and Transformation be granted authority to make any minor subsequent changes to the Constitution as a consequence of the changes set out in this report.
7. That the Constitution, as revised, be approved by Council.

Report of the Director for Democracy, Law and Transformation

Report Summary

- 1.1. The County Council's Constitution requires amendment to reflect changes to Council structures, ensuring alignment with the priorities and ambitions of the Administration. The proposed changes are summarised in Appendix 2 attached.

The key changes are as follows:

- 1.2. **Cabinet Member responsibilities** – Cabinet will be made up of the Leader, 5 Cabinet Members and 4 Cabinet Support Members. The Cabinet Member portfolios cover Finance Resources and

Transformation, Health and Wellbeing, Learning and Skills, Economy and Infrastructure and Communities, Culture and Localism. The 4 Cabinet Support Member positions will cover Care, Public Health and Community Safety, Environment and Rural Affairs and Transport and the Connected County. The Cabinet Support Member roles have no delegated powers.

- 1.3. **Shadow Cabinet** – a Shadow Cabinet has been formed made up of 5 Shadow Cabinet Members. The role and function of the Shadow Cabinet is set out in appendix 3.
- 1.4. **Overview and Scrutiny** – a new Select Committee model consisting of a Corporate Review (13 Members) with overall responsibility for Scrutiny; a Healthy Staffordshire Select Committee (13 Members) which will be the County Council's statutory Health Overview and Scrutiny Committee; a Prosperous Staffordshire Select Committee (10 Members); and a Safe and Strong Communities Select Committee (10 Members). Corporate Review will also establish an MTFs Working Group on an annual basis to undertake scrutiny of the development of the MTFs proposals. The terms of reference for these are set out in appendix 4.
- 1.5. **All Party Member Groups** – these groups will be tasked with supporting the Council's long term policy ambitions putting forward proposals of how public services in Staffordshire could address community issues that will arise over the medium to long term. There will be 4 All Party Member Groups focussed around Health and Wellbeing, Learning and Skills, Economy and Infrastructure and Communities, Culture and Localism. They will be Chaired by the Cabinet Member or Cabinet Support Member.
- 1.6. **Regulatory Committees** – The Council will continue to have an Audit and Standards Committee (15 Members), Pensions Committee (9 Members) and a Planning Committee (15 Members).

The Background to the Changes

2.1 The changes set out in this report delivers:

- A focussed and decisive Cabinet structure.
- Cross party think tanks (All Party Member Groups) that enables Members to lead the debate about how the County Council, working with public sector partners, the private sector and the voluntary and community sector could work together to address the long term challenges and opportunities facing the communities of Staffordshire.
- Focussed scrutiny challenging the impact on communities of the services commissioned or delivered by the County Council, NHS and wider public or joint partnerships in Staffordshire.

2.2 The Cabinet model reflects the Council's major priorities around health and wellbeing, economy and infrastructure and supporting vibrant, strong and safe communities. Learning and skills is a priority area in terms of ensuring the communities of Staffordshire have the education and skills both to compete for jobs and share in the prosperity of the County but also as a fundamental foundation of health and wellbeing. Localism and culture are key components of sustaining vibrant communities. The Cabinet Member for Finance, Resources and Transformation will lead the strategic planning that will drive value for money for the citizens of Staffordshire.

2.3 Given the significance of the health and wellbeing and economy and infrastructure agendas 2 Cabinet Support Members are assigned to these portfolio areas. Whilst they will have no delegated responsibilities they will have an important role in leading specific projects and aspects of the portfolios on behalf of Cabinet.

2.4 The All Party Member Groups and the Select Committees sit as foundation stones to the Council's approach to designing services that are responsive to the needs of council customers and the citizens of Staffordshire. The fundamental starting point is to design services around the needs of local communities. The All Party Groups will be an important mechanism for Member leadership of working through long term policy implications for how services will respond to the changing needs of local communities. Chaired by the Cabinet Member or Cabinet Support Member the All Party Member Groups will investigate how the Council and its partners are able to respond to the long term needs of local communities. Members will be able to feed in the issues affecting their local communities. They will have a standing membership and will meet formally 3-4 times a year to consider the overall local and national issues that affect the remit of the APMG. They will also set up a programme of in depth investigations which will be undertaken during the course of the year, investigating one issue at a time. Their recommendations will be presented to either the Cabinet

or alternatively external bodies. APMGs will be encouraged to develop Green Paper style policy options for addressing long term needs of the communities of Staffordshire.

2.5 Scrutiny is the foundation stone at the other end of the process challenging commissioners and deliverers of services in terms of the impact of services on local communities and investigating the unintended consequences of the decisions taken by the County Council, NHS or other local or national bodies. Scrutiny will be able to establish working groups but will generally be backward looking in terms of what the impact of our actions has been. The APMGs will, on the other hand, be forward looking in terms of how do we respond to the challenges that we know we will be facing in 10-15 years plus.

2.6 MTFs Scrutiny has played an important role in providing robust scrutiny of the development of the MTFs on an annual basis. This scrutiny will continue but as a working party of Corporate Review with membership drawn from that committee.

2.7 The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 were laid before parliament in February 2013. These regulations reiterate the role and importance of Health Scrutiny. The regulations provide powers to review and scrutinise any matter relating to the planning, provision and operation of health services in an area. The powers sit with Full Council but can be discharged by an overview and scrutiny committee of the local authority. In responding to the consultation that led to the regulations the former Health Select Committee argued to retain the powers with the Health Select Committee. There are 8 NHS Trusts in Staffordshire in addition to a scrutiny workload around public health, health inequalities and now accountability around the work of the Health and Wellbeing Board. The Health Accountability arrangements are also undertaken jointly with the Districts and Boroughs. Discharging these functions through a Select Committee will provide the capacity needed to undertake these responsibilities and maintain opportunities for joint accountability.

Appendix 1

3.0 Equalities Implications

- 3.1 All decisions of Cabinet will be accompanied by a Communities Impact Assessment setting out the impact of decisions on the people and communities of Staffordshire. Similarly any recommendations from scrutiny or an All Party Group need to be set within the context of potential equalities and community impact implications.

4.0 Legal Implications

- 4.1 The changes set out in this report reflect recent changes to legislation including the Local Authority Health Scrutiny Regulations 2013.

5.0 Resource and Value for Money Implications

- 5.1 Support to these new arrangements will be delivered through existing resources.

6.0 Risk Implications

- 6.1 Key to the success of these arrangements is effective work programme planning. Member led work programming, focussed upon issues for which their input will deliver a significant impact of benefit to the communities of Staffordshire and the County Council, is fundamental to the success of these arrangements.

Report Author:

Author's name: Duncan Whitehouse
Telephone No: (01785) 276154
e-mail: duncan.whitehouse@staffordshire.gov.uk

Appendix 2: Changes to the Constitution – Summary of Changes

Section 1 – Introduction to how the County Council Works

Para 4.1 – change to number of Select Committees to 4

Para 4.2 – Call In to be considered by Corporate Review

Para 4.3 – removal of reference to Policy Advisory Groups

Section 2 – The Council’s Constitution – Role and Purpose

Para 1.2 – removal of references to Local Member Focus Events

Section 3 – Members of the County Council

No change

Section 4 – Citizens and the County Council

No change

Section 5 – Full Council

No change

Section 6 – The Cabinet

Cabinet Member responsibilities to reflect new Cabinet structure.

Section 7 – Select Committees

Paragraphs 3-7 amended to reflect the revised Select Committee structure and membership as set out in appendix 4.

Paragraph 12 – removal of reference to Policy Advisory Groups.

Section 8 – Other Committees

No change

Section 9 – Local Member Focus Events

Removal of reference to Local Member Focus Events. Inclusion of All Party Member Groups and remit as set out in appendix 5.

Section 10 – Joint Arrangements

No change

Section 11 – Officers

Changes to officer delegations as set out in separate report on this agenda.

Section 12 – Procedural Standing Orders

Para 20 - change of committee titles and number of Members

Section 13 – Access to Information Rules

No change

Section 14 – Financial Procedure Rules

No change

Appendix 3

THE SHADOW CABINET

Composition

The Leader of the Major Minority Group may choose to form a Shadow Cabinet by his/ her nomination from amongst the members of the Council. The Leader of the Major Minority Group shall notify the Council and the Chief Executive of the names of the members nominated to form a Shadow Cabinet and of any changes in the membership of the Shadow Cabinet which may occur from time to time.

Role

The Shadow Cabinet will have collective responsibility for providing an effective challenge to the controlling Executive (Cabinet) and for contributing constructively to the achievement of the County Council's corporate and service objectives and priorities. These responsibilities should be undertaken in a positive manner, maintaining respect at all times.

Number of members

The Shadow Cabinet shall comprise no greater number of members than the number of members of the Cabinet other than the Leader of the Council.

Functions

Within the framework of the Shadow Cabinet's role described in Article 6A.2:-

(a) Effectively to call to account or challenge the Majority Group on the County Council at meetings of the County Council, Committees, Panels and on other occasions as appropriate.

(b) To meet regularly, and ensure good communications with, other members to inform the effective performance of the Shadow Cabinet's role.

(c) To maintain effective relationships with the Cabinet and their Support Members, the Corporate Directors and other relevant senior officers, and to meet them, as required, to ensure that members of the Shadow Cabinet are sufficiently and effectively briefed on service and relevant corporate areas and any other relevant issues pertaining to the County Council.

(d) To assist in ensuring effective arrangements for overview and scrutiny.

(e) To ensure effective contact with community representatives and other local stakeholders, as appropriate, and to represent their views in the performance of the Shadow Cabinet's role

Appendix 4: Select Committee Remits

The Council currently has 4 Select Committees which have the following terms of reference:

The **Corporate Review Committee** is the Council's Principal Scrutiny Committee. It is responsible for leading on the overall management and coordination of Select Committee work programmes as well as:

- Holding the Leader and Deputy Leader of the Council to account for their leadership and performance.
- Scrutiny of the Council's overall performance and approach to managing performance and Strategic Corporate Planning
- Scrutiny of the Council's ongoing programme of innovation and transformation.
- Scrutiny of the Local Enterprise Partnership
- Dealing with any Executive decisions that have been called in.
- Scrutiny of the Council's support services including Finance, ICT, Human Resources, Organisational Development, Legal and Member Services.

Corporate Review will also establish an MTFs Working Group on an annual basis. The Working Group will be responsible for the scrutiny of the development of the Council's Medium Term Financial Strategy, Annual Budget and Council Tax setting process.

The **Healthy Staffordshire Select Committee** is responsible for scrutiny of matters relating to the planning, provision and operation of health services in the Authority's area, including public health, in accordance with regulations made under the Health and Social Care Act 2001 and subsequent guidance including the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013. In accordance with these Regulations the County Council has agreed for these regulations to be discharged through the designated Overview and Scrutiny Committee.

The Healthy Staffordshire Select Committee has the power to make reports and recommendations to NHS bodies conferred by the Health and Social Care Act 2001.

The Healthy Staffordshire Select Committee may, within the scope of its allocated roles and responsibilities, respond independently to health related consultations from Government and external agencies.

The Committee will take the lead in scrutinising the work of the Health and Wellbeing Board and developing a working relationship to enable this to be undertaken effectively and constructively.

The **Prosperous Staffordshire Select Committee** is responsible for scrutiny of achievement against the Council's strategic ambitions for promoting

prosperity and economic growth. The committee is also responsible for the scrutiny of highways infrastructure and connectivity.

In addition the committee will be responsible for priorities around education, learning and skills. As such the statutory education co-optees will sit on this committee.

The **Safe and Strong Communities Select Committee** will be responsible for the scrutiny of safeguarding of vulnerable people, community safety and localism. In particular it will include priorities around:

- Safeguarding children
- Safeguarding vulnerable adults
- The Council's responsibilities regarding reducing crime and the fear of crime and wider Community Safety priorities (referring matters as appropriate to the Police and Crime Panel where responsibility sits with the Police and Crime Commissioner).

There will be occasions when the committee will undertake joint working with the Healthy Staffordshire Select Committee especially in regard to safeguarding issues and the Corporate Parenting Panel in respect of safeguarding children.

Membership of Select Committee

All Councillors, except members of the Cabinet, may be members of a Select Committee.

The County Council Members of the Select Committees will be appointed, in accordance with the relevant political balance provisions, at the Annual meeting of the County Council as follows:-

- Corporate Review Committee (13 Members)
- Healthy Staffordshire Select Committee (13 Members + 8 District and Borough Members)
- Prosperous Staffordshire Select Committee (10 Member)
- Safe and Strong Communities Select Committee (10 Members)

Co-optees

The Prosperous Staffordshire Select Committee will include in its membership the following co-optees who shall have voting rights when the Committee considers education matters:

- At least one Church of England diocese representative;
- One Roman Catholic diocese representative; and
- Three parent governor representatives.

If the Prosperous Staffordshire Select Committee deals with non education matters, the co-optees shall not vote on those other matters, though they may stay in the meeting and speak.

The Healthy Staffordshire Select Committee shall have 8 co-opted members (1 per District and Borough Council, each having voting powers).

In its capacity as the Council's designated crime and disorder committee, the Safe and Strong Staffordshire Select Committee may co-opt additional members who, unless the committee decides otherwise, shall not be entitled to vote. Such a co-opted member can only be a person, who is an employee, officer or non-Executive member of a responsible authority or a co-operating body or a co-operating person.

The other Select Committees do not have any statutory arrangements for co-optees, but may appoint non-voting co-optees at any time to assist them in the completion of their work programme.

Appendix 5: All Party Member Groups

Role and Purpose of All Party Member Groups

Elected Members are at the heart of driving forward the Council's responsiveness to addressing the needs of the County Council's customers and the citizens of Staffordshire. Members have a significant knowledge of their local communities and are a conduit for bringing that knowledge into public service organisations and communicating the actions taken in response to this information back out into communities.

The All Party Member Groups have been established to provide a forum to drive the debate around the long term issues that affect the communities of Staffordshire and how public services, working with the private and voluntary and community sector can plan for and address these issues.

The All Party Groups will produce policy options and recommendations to address the long term needs of the communities of Staffordshire within the broad headings of Health and Wellbeing, Learning and Skills, Economy and Infrastructure and Communities, Culture and Localism. Their recommendations will be considered by Cabinet or the relevant Cabinet Member or presented to partner organisations as appropriate.

Membership

The All Party Member Groups are not Committees of the County Council and therefore are not subject to the formal political balance requirements. 4 APMGs will be established covering

- Health and Wellbeing
- Learning and Skills
- Economy and Infrastructure
- Communities, Culture and Localism

The membership of these will be:

- 5 Conservative members
- 4 Labour members
- 1 UKIP or Independent member

The Groups will be Chaired by the Cabinet Member or Cabinet Support Member.

Meetings

The All Party Member Groups will meet 3-4 times a year. These meetings will be an opportunity to consider new issues within the remit of Group, identify

work programme priorities and review progress against previous recommendations or proposals.

The All Party Member Groups will also be able to establish specific investigations for the purpose of developing policy proposals for the County Council and/ or partner organisations. Each All Party Member Group will be able to establish 1 investigation at a time. Each investigation will need to be effectively scoped prior to the investigation commencing.

It will be for the Group to scope the specific question that is to be answered and the timescale in which the investigation will take place. The Group will move onto its next priority once the previous investigation has been concluded and recommendations drawn up.

In addition Cabinet may commission an All Party Member Group to undertake an investigation into a particular issue.

Some meetings may be held in private depending on the nature of the evidence being gathered. All investigations will however result in a final report which will be published.

Agenda items and Work Programmes

The Chairman will be responsible for drawing up the work programme in discussion with the membership of the Group. The work programme will reflect community priorities over the medium to long term.

Any Member may request that a particular item be considered for investigation but these will be prioritised in terms of the impact the investigation will deliver.

The Group can undertake its investigation in whichever way it deems appropriate and may wish to seek evidence from a range of sources including national best practice and the views of service users to inform its findings and recommendations.

The Relationship between the All Party Member Groups and Select Committees

The simplest way of describing the difference between the All Party Member Groups and the Select Committees are that the All Party Groups are forward looking investigating the issues that will be facing the communities of Staffordshire over the next 10 to 15 years and beyond.

The Select Committees will be focussing on the here and now and be backward looking in challenging whether the County Council and its partners are delivering the outcomes for local communities that it has made a commitment to deliver against. The core role of scrutiny is around answering the question of has the Council and its partners delivered positive impact for local communities and what have the unintended consequences been.

The All Party Member Groups may use evidence collected by the Select Committees as part of the evidence base as a starting point for their investigations.

ANNUAL COUNCIL MEETING – 16 MAY 2013

COMMITTEE MEMBERSHIP – NOMINATIONS OF GROUP LEADERS

CORPORATE REVIEW COMMITTEE (13)			
To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
7	5	1	-
Frank Chapman	Carol Dean	Derrick Huckfield	
Tim Corbett	Kevin Jackson		
Brian Edwards	Brian Jenkins		
John Francis	John Taylor		
Philip Jones	Susan Woodward		
Kath Perry			
Mike Worthington			

PROSPEROUS STAFFORDSHIRE SELECT COMMITTEE (10)			
To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
6	4	-	-
Len Bloomer	George Adamson		
Mark Deaville	Ann Beech		
Brian Edwards	Mark Olszewski		
Geoff Martin	Diane Todd		
Geoff Morrison			
Martyn Tittley			

SAFE AND STRONG COMMUNITIES SELECT COMMITTEE (10)			
To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
6	4	-	-
Michael Davies	Margaret Astle		
Terry Finn	Maureen Compton		
John Francis	Derek Davis		
Stephen Sweeney	Alison Spicer		
Conor Wileman			
David Williams			

HEALTHY STAFFORDSHIRE SELECT COMMITTEE (13)			
To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
7	5	-	1
Frank Chapman	Charlotte Atkins		Chris Cooke
Bob Fraser	Shelagh McKiernan		
Michael Greatorex	Christine Mitchell		
David Loades	Sheree People		
Kath Perry	Trish Rowlands		
David Smith			
Mike Worthington			

PLANNING COMMITTEE (15)

To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
8	5	1	1
Tim Corbett	Ann Beech	Jeff Sheriff	Chris Cooke
Mark Deaville	Ron Clarke		
John Francis	Alan Dudson		
Ian Lawson	Ian Hollinshead		
David Loades	Mark Olszewski		
Geoff Martin			
David Smith			
David Williams			

PENSIONS COMMITTEE (9)

To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
5	4	-	-
Philip Atkins	Ron Clarke		
Bob Fraser	Derek Davis		
Philip Jones	Carol Dean		
Mike Lawrence	Shelagh McKiernan		
Stephen Sweeney			

AUDIT AND STANDARDS COMMITTEE (15)

To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
8	5	1	1
Frank Chapman	Derek Davis	Derrick Huckfield	Bill Day
Janet Eagland	Kevin Jackson		
Michael Greatorex	Alison Spicer		
Keith James	Diane Todd		
Philip Jones	Caroline Wood		
Martyn Tittley			
Conor Wileman			
Mike Worthington			

OTHER BODIES:**CORPORATE PARENTING PANEL (15)**

To be nominated by the Leader of the Conservative Group	To be nominated by the Leader of the Labour Group	To be nominated by the Leader of the UKIP Group	To be nominated by the Leader of the Independent Group
8	5	1	1
Janet Eagland	Margaret Astle	Jeff Sheriff	Bill Day
Bob Fraser	Peter Davies		
Terry Finn	Sandra Hambleton		
Keith James	Trish Rowlands		
Mike Lawrence	Caroline Wood		
Ian Lawson			
David Loades			
Geoff Morrison			

Item No. 15 on Agenda

Annual County Council Meeting – 16 May 2013

**Appointment of Chairmen and Vice-Chairmen of
Committees and Panels**

In accordance with Standing Orders, the Council to appoint the Chairmen and Vice-Chairmen of Committees:

Committee

Chairman

Corporate Review Committee

Chairman
Vice-Chairman

Philip Jones
Frank Chapman

**Healthy Staffordshire Select
Committee**

Chairman
Vice-Chairman

Kath Perry
David Loades

**Prosperous Staffordshire Select
Committee**

Chairman
Vice-Chairman

Brian Edwards
Martyn Tittley

**Safe and Strong Communities Select
Committee**

Chairman
Vice-Chairman

John Francis
David Williams

Planning Committee

Chairman
Vice-Chairman

Tim Corbett
David Smith

Committee

Chairman

Pensions Committee

Chairman
Vice-Chairman

Stephen Sweeney
Bob Fraser

Audit and Standards Committee

Chairman
Vice-Chairman

Mike Worthington
Keith James

Corporate Parenting Panel

Chairman
Vice-Chairman

Mike Lawrence
Janet Eagland

Stoke-on-Trent and Staffordshire Fire and Rescue Authority Periodic Report of the Chairman on Authority Matters

Retirement of Members of the Authority

1. Mr Bloomer has thanked retiring Members for their contribution to the work of the Authority and the Service during their period of office. The retiring Members had a combined service to the Fire and Rescue Authority of 37 years. They were Mrs E J Bayliss, 5 years; Mr R Easton, 4 years; Mr P G Jones, 4 years; Mr M Maryon, 3 years; Mr R F Reade, 4 years; Mr R Roberts OBE, 13 years; and Mr J Wells, 4 years.

Particular recognition was given to Mr Rex Roberts OBE who has been Chairman of the IADS Programme Board since 2005 and made a significant contribution to the success of the PFI projects. Mr Bloomer and Mr Dartford presented Mr Roberts OBE with a Staffordshire Fire and Rescue Service figurine in recognition of his contribution to the work of the Authority and the Service.

Fire Authority End of Term Assessment June 2009 to May 2013

2. The Authority has received a presentation by the Chief Fire Officer/Chief Executive, Mr Dartford, outlining the key achievements of the Authority during the past four years in relation to:- the Asset Development Strategy, the Business Transformation Programme, Cultural Transformation, Member Engagement and Development, Prevention and Protection, and Response. The achievements have been made for little additional money as the budget of £41.8 m was just £600,000 more than four years ago. The budget/spending of the Authority is expected to reduce over the coming years. Since 2008/09, Primary Fires have fallen by 32%, Accidental Dwelling Fires are down 2%, Deaths and Injuries in Accidental Fires are down 56% of which deaths have reduced by 33%, Small Fires have fallen by 55% and Grass Fires have reduced by 60%. These achievements were down to the political/professional partnership that has endured throughout the Authority's term.

Operational Assurance Peer Challenge

3. Between 26 February and 1 March 2013 the organisation took part in an Operational Assessment and Peer Challenge Review. The Peer Challenge Team presented an overview of their findings to members of the Service and the Authority. The feedback given during the presentation was extremely positive.

The Team highlighted the very positive and unique organisational culture, driving improvement and change. There had been trusting, open and honest engagement throughout the review. They also commented upon the very strong senior managerial leadership who were committed to cultural change and on the excellent organisational structural model.

The findings of the Fire Peer Challenge Team were outlined to the Authority and included strengths in the following areas:- Culture and the impact on your communities; Organisational Capacity; and Leadership and Governance.

The final messages from the Peer Review Team were the positive things that senior partners had said about the Service and the Authority.

Audit Committee held on 6 March 2013

4. Mr Dartford advised the Authority of five audits which had been finalised and all of which had been given Substantial Assurance. This was unprecedented and demonstrated the levels of controls in place across the organisation.

Business Transformation Working Group

5. A Business Transformation Members Working Group comprising four Members is to be established. The nominations to this Working Group will be dealt with at the Authority's annual meeting. The Working Group will give Members the opportunity to be involved in and contribute to the Business Transformation work being conducted within the Service and provide oversight to the transformation process. The decisions on the running of the Service including the provision of resources and equipment are delegated by the Authority to the Chief Fire Officer/Chief Executive.

Periodic Report of the Chief Fire Officer/Chief Executive

6. There were 15 injuries and three deaths in accidental dwelling fires for the period April – December 2012 compared to nine injuries and two deaths for the same period in 2011.

The number of primary fires recorded for April to December 2012 was 1158 which showed a reduction of 178 when compared to the same period in 2011, a 13% decrease. This is a continuing downward trend.

There were 421 accidental dwelling fires for April to December 2012, a decrease of six when compared to the same period in 2011. The Service is to re double its efforts to reduce these further.

The number of small fires excluding grass decreased by 554 for April to December 2012 from 1470 to 916 when compared to the same period in 2011.

Grass fires had also decreased by 1197 for April to December 2012, from 1503 to 306 when compared to the same period in 2011. Although the weather has had an impact on these fires there has been other activities undertaken by the Service in communities which has had a positive effect on the figures eg Street Stadia. The work undertaken by the Service has been widely publicised by the Marketing and Communications Team.

Community Risk Reduction - The Authority has been advised of a fatal fire incident. On 26 January 2013 at 07:44 hours Fire Control received a call from a neighbour to a detached, thatched cottage in Little Hay Lane, Lichfield. On arrival the crews found a 43 year old female casualty showing no life signs in a first floor bedroom along with her pet dog. Early indications were that the fire had started in the dining room and spread to the first floor. The incident was under investigation by Staffordshire Police and the Fire Investigation Team from West Midlands Fire Service and would be the subject of a Coroner's inquest. The property did not have smoke alarms fitted. Following the fire, Firefighters offered local residents free Home Fire Risk Checks to help prevent further tragedies from happening by identifying fire hazards, discussing escape plans and fitting safety equipment as required. A press release had also been produced.

Housing Association Fits Retro Sprinkler System - In June 2012 several meetings took place between Choices Housing and the Fire Safety (FS) Team from the Northern Service Delivery Group to discuss the benefits of fitting sprinkler systems. The FS Team provided professional advice and guidance about the sprinkler systems available and following these meetings Choices Housing decided to retro fit a residential sprinkler system into one of their bungalows in Chesterton, Newcastle. The sprinkler system will safeguard the four disabled residents who live in a homely environment, each with their own room, a communal area and 24 hour care provided by on site staff. The cost of installing the retro fit sprinkler system is approximately £20,000. Choices Housing are also reviewing the suitability of other properties for further sprinkler systems to be fitted. This has been welcomed by the Service.

Successful Court Cases – There have been two successful prosecutions which went to court in December 2012 in relation to fires which occurred in July and August 2012. The successful prosecutions followed consideration of evidence produced by Service Fire Investigation Officers and given to the Crown Prosecution Service. Darrell Heath pleaded guilty to the production of controlled drug of a Class B, Cannabis and arson recklessly endangering life. He was given an extended sentence of nine years comprising of a custodial sentence term of four years and an extension period of five years. Jason Redfern a 29 year old alcoholic who had been a tenant of Castle Court was jailed for four years after admitting attempted arson with intent to endanger life by setting fire to his flat. The Authority has produced press releases to highlight these successful prosecutions.

Community Facilities – Statistics - Community use across Staffordshire's fifteen community fire stations is continuing at a consistent level with 516 uses during February 2013. The number of community groups supervising their own use of the stations has risen to 52 and this is being actively encouraged.

Evaluation of Community Engagement - Information gathering for a report on community engagement through the use of facilities at community fire stations has taken place during January and February. A full report will be published at the end of March 2013. The findings of the evaluation will be reported to the Authority's Strategy and Resources Committee in due course.

Caudwell Children's Charity Boxing Match - On 1 December 2012 the Service's boxing team competed in the 2nd Annual Boxing Tournament against Staffordshire Police at Fenton Manor Sports Centre. Despite the great support that roared the team on throughout the evening, the Police were the eventual winners of the rematch. Overall the result between the two Services stood evenly balanced at 1:1. The event raised a staggering £19,500 for the Caudwell Children's Charity.

Marketing & Communications Team Award – Following an external audit, the Marketing and Communications Team, have been awarded an accreditation from the Public Consultants Association as an outstanding Communications Team. This is a fantastic achievement and is well deserved by the Team as it recognised their hard work and quality of service.

The Alan Butler Gold and Silver Awards - The North Staffordshire Health & Safety Group saw the 50th Anniversary of the group in 2011, which was marked with a celebratory luncheon addressed by Judith Hackitt, HSE. In 2012 the group was awarded the prestigious Alan Butler Gold award at the House of Lords in recognition of providing 50 years of dedicated service to the local business community of

Staffordshire. This year Staffordshire Health & Safety Group entered the competition with an entry based upon the Service strategy of business community engagement by utilising the new fire station meeting room at Sandyford and including business continuity and business fire safety as core topics. Again the Group was recognised for providing excellent service/advice and was invited to accept a Silver award at the House of Commons on 21 January 2013. John Berrisford, the Service's Business Support Manager, Carl Norman Chairman of the Group from F Ball & Co and Steve Mullock of Dudson's Ltd were nominated by the Executive Committee to attend the prestigious event to collect the award. The awards were presented by Lord Brougham and Vaux.

Financial Mail Awards - As a result of achieving the Excellent Level of the Fire and Rescue Service Equality Framework and along with the Service being recognised in the Times Top 50 Employers for Women listing, the Service was invited to take part in the inaugural Breaking the Mould Awards. The Financial Mail on Sunday invited the Service's application as they were keen to see what the Service was doing here in Staffordshire. The awards evening was hosted on 19 February at the Institute of Directors in London. Despite being shortlisted down to three contenders unfortunately on this occasion the Service had to settle for being pipped to the post by the Bank of England. Nevertheless and perhaps more important than the result was the fact that the event marked and acknowledged the growing reputation of Staffordshire Fire and Rescue Service.

Staffordshire Fire and Rescue Services' MORE Awards - On 7 March 2013 the Service hosted its Annual More Awards at the County Showground Stafford. The event provided a wonderful opportunity to reflect on and acknowledge the exceptional contributions made by staff and partners which were contributing to improve the safety and quality of life for people within our communities.

Shared Fire Control Project Update

7. The Authority has been advised of the progress on the Shared Fire Control Project that the Service is collaborating on with the West Midlands Fire Service including:- the successful joint bid for funding; the appointment of a project manager; the development and implementation of a communications and engagement strategy and data sharing protocol; the opportunities a shared control facility would offer; the Governance arrangements for the shared facility; the employment arrangements for the personnel working within the shared facility; and the interim solution was being implemented with an expected go live date of May 2013.

The Authority has approved the actions taken to date by the Fire Control Project Governance Board as follows:- (a) The single shared facility being located at Vauxhall Road in Birmingham at the current WMFS HQ site. (b) The new Shared Fire Control Centre Governance Board will become the overarching strategic board for the Shared Fire Control Centre from the time the Shared Fire Control Centre (SFCC) goes live. (c) That the use of a Service Level Agreement (SLA) will be the legal mechanism for the contractual arrangements between the two FRA's. (d) That the West Midlands Fire Service will become the employing body for all personnel working within the SFCC.

**L W Bloomer
Chairman**